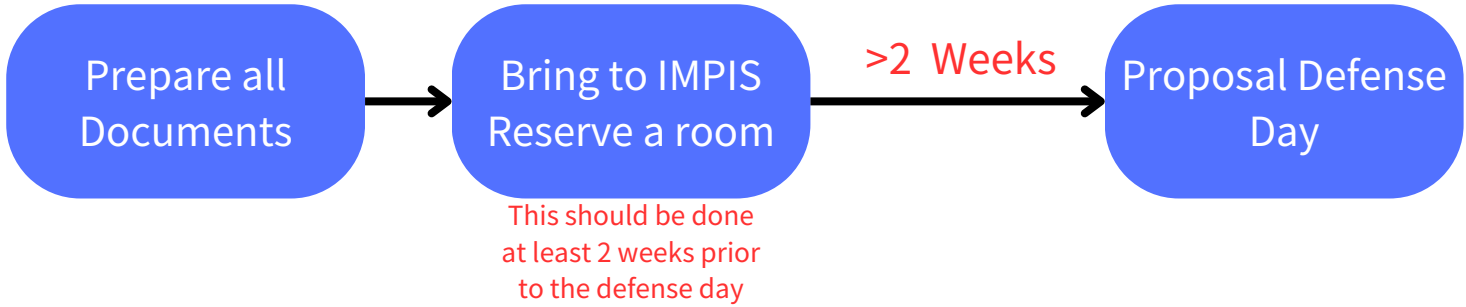


# IMPIS Thesis Defense Checklist

## Proposal Defense



### Required Documents

- IMPIS Application Form
- Title Declaration Form
- Hard Copy \* 1

### Declaration Form - Print from INCCU

國立政治大學112學年1學期碩、博士班論文題目申報單			
			列印日期: 112/12/04
學號	姓名	聯絡電話及電子郵件	系統
111862099	王大同	02-123456789 123456789@nccu.edu.tw	國際碩二
論文題目	中文	XXXXXXXXXXXXXXXXXX	
	英文	XXXXXXXXXXXXXXXXXX	
校內指導教授簽章			
指導教授姓名	專任教授 李小明		
指導教授代號			
指導教授同意指導並確認學位論文與系所專業相符(請簽章)			
校外指導教授簽章(為利用專業資格,請填高階戶資料,如已在本校曾留存帳戶資料者,可免填)			
指導教授姓名			
指導教授代號			
指導教授同意指導並確認學位論文與系所專業相符(請簽章)			
服務單位及職務			
通訊地址 (三月十月中寄發當學期時適用)			
身分證字號			
戶籍地址 (綜所視申報用)			
郵局局名(銀行行名)			
郵局帳號(銀行分行代碼或名稱)及帳號			
Email Address (人機應知用)			
*以上資料將以電子及紙本方式提供本校進行帳務、個人綜所稅及健保保費申報使用,並依會計法規定保存10年,當您填寫時已同意本校基於上開目的及規定蒐集、處理及利用相關資料。			
系所主管簽章			
系(所)承辦人及校內分機		系(所)主管確認學位論文與系所專業相符(請簽章)	

Advisor's signature needed in the highlighted yellow areas

「國際研究英語碩士學位學程」研究生學位考試通知單  
Application Form for Thesis Exam Notice  
International Master's Program in International Studies

申請人 Name: \_\_\_\_\_  
學號 Student No.: \_\_\_\_\_ 連絡電話 Phone No.: \_\_\_\_\_  
申請日期 Application Date(MM/DD/YYYY): \_\_\_\_\_

論文題目 Thesis Title: (English) \_\_\_\_\_  
(Chinese, optional) \_\_\_\_\_

口試日期 Oral Exam Date(MM/DD/YYYY): \_\_\_\_\_ Time: \_\_\_\_\_ a.m./p.m. - \_\_\_\_\_ a.m./p.m.

指導教授 Advisor  
姓名 Name: \_\_\_\_\_  
單位 Institution: \_\_\_\_\_  
職稱 Title: \_\_\_\_\_  
通訊地址 Mailing Address: \_\_\_\_\_  
連絡電話 Phone No: (O) \_\_\_\_\_ (M) \_\_\_\_\_  
電郵 Email: \_\_\_\_\_

### Application Form- From IMPIS website and Office

審查委員 Members of the Oral Exam Committee  
Name (1): \_\_\_\_\_  
Institution: \_\_\_\_\_  
Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email: \_\_\_\_\_

指導教授簽名 Advisor's Signature  
I hereby acknowledge and agree on the above information.  
Date: \_\_\_\_\_

學程主任簽名 Director's Signature  
Date: \_\_\_\_\_

Received by IMPIS Office on \_\_\_\_\_ (mo.) \_\_\_\_\_ (day), 20\_\_\_\_ Stamp: \_\_\_\_\_

說明:  
1. 校內指導教授係指目前具有本校員工代號且符合論文指導資格之老師。  
2. 校外指導教授係指目前不具有本校員工代號,而符合論文指導資格之老師。  
3. 請務必將紙本列印送指導教授及系所主管簽章後,於一週內送系所確認。  
印表人: B

## Hard Copy of Thesis

國立政治大學國際事務學院

國際研究英語碩士學位學程

International Master's Program in International Studies

College of International Affairs

National Chengchi University

碩士論文

Master's Thesis

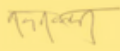
中文研究標題請打此處

English Title Please Write Here

Advisor's signature needed in  
the highlighted yellow areas

Student: William Shakespeare 莎士比亞

Advisor: Albert Einstein 愛因斯坦



中華民國 113 年 05 月

May, 2024

---

### After you apply for proposal defense and reserve a room successfully...

- Send electronic file of your thesis to IMPIS Office, so we can include it in the invitation letter
- Communicate with advisor about your thesis frequently
- Prepare bottle water for committee on defense day

# Final Defense



The final defense should be at least 4 months after the proposal.

## Before applying ...

### Eligibility Check

- Be enrolled
- Finished 30 credits or will finish 30 credits in that semester
- Passed the Proposal Defense
- Finish the Academic Ethics and Research Integrity test online
- Upload your thesis to Turnitin for plagiarism check

### Required Documents

- IMPIS Application Form
- NCCU Application Form
- Turnitin Percentage page
- Hard Copy\* 1

## Academic Ethics and Research Integrity

[註冊帳號](#) | [English](#) | [首頁](#) | [意見回饋](#)



臺灣學術倫理教育資源中心  
Center for Taiwan Academic Research Ethics Education

[最新消息](#) | [中心簡介](#) | [課程介紹](#) | [資源分享](#) | [新手上路](#) | [訂閱服務](#) | [教師專區](#)

選擇登入身分前往課程網站

- 必修學生
- 必修教研人員
- 個人註冊者
- 管理者

[查詢身分](#) [註冊帳號](#)

You need to finish online lessons and test before applying for final defense

via: <https://ethics.moe.edu.tw>

# NCCU Application Form

# Turnitin Percentage Page

國立政治大學 學年 學期碩、博士班學位考試申請書

學號 姓名 聯絡電話或電子郵件帳號 系(所)學位

論文題目 (中英文)

摘要

指導教授意見及簽名

系辦填寫

委員姓名	符合提報資格之職務	校內	校外	學位	備註說明
系辦					

201907學位4表



Advisor's signature needed in the highlighted yellow areas

Via INCCU- Campus web info Portal- Academics- Degree Examination Application System

Ask the Office to register you to Turnitin, and upload your thesis to the online classroom

The requirement for Hard copy thesis and IMPIS Application Form is the same as that of proposal defense

## After you apply for final defense and reserve a room successfully...

- Send electronic file of your thesis to IMPIS Office, so we can include it in the invitation letter
- Communicate with advisor about your thesis frequently
- Prepare bottle water for committee on defense day

Also, we recommend you to bring the [signature page](#) of thesis to your final defense and ask your committee to sign it. So you don't have to collect all signatures separately afterwards.

